Course Description:

English 100 reviews the components and structure of essays, including Thesis Statements. You will write formal essays (including 1 or 2 in-class essays) and will also engage in a variety of other kinds of writing—informal assignments in and out of class, impromptu assignments in class, peer response writing assignments, etc. A significant portion of class-time will be devoted to writing, revising writing, and responding to writing.

Course Outcomes:

By the end of the semester, students who successfully complete English 100 will be able to:

- Construct and execute college level thesis statements.
- Produce a variety of types of essays (i.e., narration, description, cause & effect, etc.).
- Write rough and final drafts of essay exhibiting revision, editing, and proofreading.
- Produce final drafts that exhibit logical organization, appropriate use of detail and examples, and consistent point-of-view.
- Write using error-free Standard English.

Course Expectations:

As students in my class, I expect you to:

- Complete all assignments prior to class.
- Show respect for everyone in the classroom.
- Arrive at class on time and remain in the classroom for the entire period.
- Turn off and put away all cell phones and other electronic devices while in class.
- Be prepared to participate in class discussions and any written, in-class work, including peer response.
- Contact me prior to or immediately after any class absence.
**Attendance and Tardiness:**

Missing a day of class does not mean that you have an extra day to catch up or hand in work. Homework is due the day it is due, whether you are in class or not; it cannot be submitted later. Work that is done in class, including peer response and quizzes, cannot be made up before or after that class meeting.

If you must miss a class, it is your responsibility to make arrangements to deliver any homework due that day, and to find out what work was covered in class and what homework was assigned for the following class.

Because so much work for this course occurs in the classroom, absences will have a negative effect on your grade, as will persistent tardiness. Persistent tardiness is simply rude and demonstrates no sense of responsibility to yourself and your work and no courtesy to me or your classmates. Students who are frequently tardy may not be allowed to join the class on days that they are late.

**Academic Honesty and Plagiarism:**

Academic honesty promotes continued academic and occupational success. Maintenance of academic honesty and quality education is the responsibility of both faculty and students. Any assignment (including those in all electronic media) submitted by a student must be of the student's original authorship. Representation of another's work as your own shall constitute plagiarism.

Plagiarism is any representation of the thoughts and/or words of another as your own. This definition includes everything from “borrowing” a paper from a roommate to forgetting to include a parenthetical citation as well as a host of other possibilities. Plagiarism is a serious offense and I will treat it as such in our class. Please be aware of what constitutes plagiarism and familiarize yourself with Morrisville State College’s policy regarding plagiarism.

**Special Needs:**

If you have any special needs that must be accommodated in our classroom, please inform me of them no later than the second week of classes. This will ensure that your accommodations can be met.

**Grades:**

- Portfolio #1 (Memory/Narration): 10%
- Portfolio #2 (Description): 10%
- Portfolio #3 (Reflective): 15%
- Portfolio #4 (Causal Analysis): 25%
- Portfolio #5 (Educational Experience & Self-Evaluation/Rewrite): 20%
- Quizzes & other in-class graded work, including class participation: 20%

Each portfolio will include a variety of assignments, drafts of essays, and other work.

The grades you receive during the semester will be numerical (0-100). When I compute interim and final grades for the course, I will convert your numerical grade to a letter grade based on the following scale:

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<thead>
<tr>
<th>Numerical Grade</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>93 – 100</td>
<td>A</td>
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<tr>
<td>90 – 92</td>
<td>A-</td>
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<tr>
<td>87 – 89</td>
<td>B+</td>
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<td>83 – 86</td>
<td>B</td>
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<td>80 – 82</td>
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<td>77 – 79</td>
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<td>73 – 76</td>
<td>C</td>
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<td>67 – 69</td>
<td>D+</td>
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<tr>
<td>63 – 66</td>
<td>D</td>
</tr>
<tr>
<td>Below 63</td>
<td>F</td>
</tr>
</tbody>
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**Assignments and Course Work:**

Class notes, rubrics, checklists, and handouts are available on Blackboard (http://www.morrisville.edu/blackboard/). Daily homework assignments will appear in the Announcements section of Blackboard.

All your assignments for this class must be typed.

Organization is a must in this class. You need to keep track of all graded assignments, drafts, research notes, revisions, etc. When you submit your portfolios, their organization and appearance say a great deal about how much time and effort you have put into your work and how much you care about your work and your grade.

I suggest two pocket folders to organize your work throughout the semester. Use one folder for the current essay we’re working on and the other for all your other work.

Paper-clipped or stapled “portfolios” will not be accepted—your work must be submitted in a pocket folder that has your name on the front.
Grammar Instruction:

We will cover grammar in this class, sometimes on an individual, one-on-one basis, and sometimes as an entire class. The amount of grammar we study and the type of work we do with it will depend on the needs of the class.

Late Work:

Assignments are due at the beginning of class. Late portfolios may be accepted, but only rarely, only in emergency situations, and only if you contact me prior to the class in which the portfolio is due. Once I accept one late portfolio from you, I reserve the right to refuse to accept any further late work from you. Unless you speak to me first, I will not accept work left under my office door, in my mailbox, or sent to me via email.

Homework assignments cannot be submitted late. There is no opportunity to “make-up” in-class work that you may miss due to an absence.

Computer and/or printer problems are not, under any circumstances, a suitable excuse for submitting an assignment late. Please take this into consideration when you save/back-up your work and when you print your assignments.

Any schedule changes will be announced in class.

ENGL 100 Schedule:

Week One (8/20, 8/22, 8/24)
- Diagnostic Essay
- Introduction to the Course/Syllabus
- Writing Attitudes

Week Two (8/27, 8/29, 8/31)
- Freewriting/Prewriting
- Topic Exploration & Planning for Essay #1: Memory/Narration

Week Three (9/3, 9/5, 9/7)
- Essay Proposal
- Introductions
- Draft of Essay #1
- Peer Response

Week Four (9/10, 9/12, 9/14)
- Revision of draft
- PORTFOLIO #1 (Memory/Narration)

Week Five (9/17, 9/19, 9/21)
- CONFERENCES

Week Six (9/24, 9/26, 9/28)
- Introduction to Essay #2 (Description)
- Prewriting

Week Seven (10/1, 10/3, 10/5)
- Proposal and Preparation for Description Essay

Week Eight (10/10, 10/12)
- PORTFOLIO #2 (Description)

Week Nine (10/15, 10/17, 10/19)
- Introduction to Reflective Essay
- Prewriting

Week Ten (10/22, 10/24, 10/26)
- Planning Proposals For Reflective Essay

Week Eleven (10/29, 10/31, 11/2)
- Draft of Reflective Essay
- Peer Response
- PORTFOLIO #3 (Reflective)
- Introduction to Causal Analysis
- Prewriting

Week Twelve (11/5, 11/7, 11/9)
- Draft of Causal Analysis
- Peer Response
- Research

Week Thirteen (11/12, 11/14, 11/16)
- Work with Outside Sources
- Paragraphs & Topic Sentences
- Second draft of Causal Analysis
- CONFERENCES (11/16)

M 11/19
- CONFERENCES

Week Fourteen (11/26, 11/28, 11/30)
- PORTFOLIO #4 (Causal Analysis)
- Introduction to Portfolio #5 (Educational Experience & Rewrite/Self-Evaluation)
- Prewriting/Planning/Proposal

Week Fifteen (12/3, 12/5, 12/7)
- Educational Experience Essay in class
- PORTFOLIO #5 (Educational Experience & Rewrite/Self-Evaluation)